

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
POLTAVA NATIONAL TECHNICAL YURI KONDRATYUK UNIVERSITY
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AFTER IVAN P. KOTLIAREVSKY

IV ALL-UKRAINIAN SCIENTIFIC AND PRACTICAL CONFERENCE
**«Document and informational communications under globalization:
current state, problems and perspectives»**

Poltava, November 21, 2019

General information

The purpose of the conference is to discuss topical issues of present-day documentation science, information activity and social communications, to define the main achievements of domestic documentation science and outline the directions of document and informational communication system study, and to examine socio-communicative aspects of state's and society's information space safety.

Researchers, higher educational establishment teachers, doctoral candidates, postgraduate students, undergraduates, and library, information and archive sciences professionals are invited to participate in the conference.

The following aspects are to be discussed:

1. Documentation science and information activity in the system of modern scientific researches.
2. Linguistic grounds of documentation science and information activity and the problems of translation.
3. Information technologies and systems in the field of documentation science.
4. Library, archive and museum spheres in the context of information society development.
5. Document and informational resources in social communications system.
6. Information and communication technology in the context of national safety protection under hybrid warfare conditions.

The conference program includes plenary session.

Forms of participation: personal, distant via Skype and by correspondence.

Languages of the conference: Ukrainian, Russian, English, German, French and Polish.

Conference reports materials will be published in a collection of research papers before the conference.

Registration (information materials submitting)

To take part in the scientific and practical conference you need to send the following materials via e-mail before **November 1, 2019**:

- conference **application form** (*attached*);
- **article / report theses** on 2–6 pages, formatted according to the requirements for scientific articles (*in electronic form*);
- scanned **receipt** (*photocopy*) of participation fee payment.

The names of files must include reporter's surname and initials as follows: for application – Petrenko V.I._Application.doc, for report theses – Petrenko V.I._Theses.doc, for article – Petrenko V.I._Article.doc, for receipt – Petrenko V.I._Receipt.doc.

E-mail address: **k70@pntu.edu.ua**

The reports are included into the conference program by the decision of Organizing Committee.

Requirements to the articles (report theses)

All papers must be sent in the electronic form of Word 97–2003, saved in *. **doc** format.

Paper format A4. Margins: left, right, top and bottom – 2 cm each.

Font: шрифт – Times New Roman, size 14, line space – 1, indentation – 1,25 cm.

Pages should not be numerated. There should be no hyphenation and macros.

The parts of the article must be presented in the following order: author's name and surname (in bold, right-aligned); academic degree, academic title, supervisor's surname and initials (for postgraduates and undergraduates) – on the right (in bold); city (in bold); article heading – line space 1, centered, all caps, in bold; list of references – line space 1 after the main text of the article (in italics: *Джерела та література*), numeration of sources – in order of appearance in the text, formatting should follow the state standard. Literature references in the text must be as follows: reference to one source – [3, c. 23], to multiple sources – [4, c. 58; 9, c. 17].

The text of the article must be proofread and edited by the author.

Note! Editorial Board reserves the right to reject articles which don't meet the above mentioned requirements. The conference materials will be printed as author's edition. Authors or scientific supervisors (of under- and postgraduates) are liable for the content, accuracy and credibility of presented facts, citations and references. For undergraduates' articles supervisor's review should be provided.

Participation fee

Conference participants have to pay participation fee **250 UAH** on conference programme and research papers collection publication. In case of ordering collection of research papers in the form of **.pdf-file** you pay only **200 UAH**.

Full professors, who participate in the conference individually, do not have to pay the participation fee.

Participation fee payment details:**A/c 31252202109727****GU DKCU in Poltava region****MFO (sort code) 831019****Code 02071100****Purpose of payment code: 25010100****Surname, name, patronymic: Петренко Василь Іванович****Purpose of payment: participation in scientific and practical conference of Department of the Ukrainian Studies, Culture and Documentation****Organizing Committee Contacts****Poltava National Technical Yuri Kondratyuk University**

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Conference application form “Document and informational communications under globalization: current state, problems and perspectives”

Surname, name, patronymic	
Academic degree, academic title	
Place of employment (education), post	
Academic group, course (for students, year of study (for postgraduates)	
Supervisor's surname, name, patronymic, academic degree, academic title (for post- and undergraduates)	
Report (article) heading	
Conference aspect of discussion, the article belongs to	
Work or home address	
E-mail address	
Contact telephone number	
Form of participation in conference	
Need for accomodation	

Please inform us about your needs in hotel or hostel reservation in your application form.

Transportation, food and accomodation costs to be paid by the participants.

Sample article formatting

Олена Плескачова

Наук. керівник – к. філол. н., доц. Тур О. М.

м. Полтава

СТРУКТУРА СУЧАСНОГО ДОКУМЕНТОЗНАВСТВА: ПОГЛЯДИ ВІТЧИЗНЯНИХ НАУКОВЦІВ

Питання щодо визначення документознавства і його місця в системі наук належить до найактуальніших і дискусійних для сучасної бібліотечної освіти. Документознавство пройшло шлях від віднесення його до числа обов'язкових загальнопрофесійних дисциплін до заміни на документологію.

Джерела та література

1. Палеха Ю. Загальне діловодство: теорія та практика керування 1. Палеха Ю. Загальне діловодство: теорія та практика керування документацією із загальних питань. Київ, 2017. 624 с.

2. Слободяник М. Структура сучасного документознавства. *Вісник Книжкової палати*. 2003. № 4. С. 18–21.